

# **BYLAWS**

## **ASBA Rural Alliance**

**Approved and adopted by the Board of Directors of the Arizona School Boards Association on December 19, 2019**

**BYLAWS OF THE RURAL ALLIANCE  
OF THE ARIZONA SCHOOL BOARDS ASSOCIATION**  
(DBA as the ASBA Rural Alliance)

**ARTICLE I  
NAME**

Established by the Board of Directors of the Arizona School Boards Association (ASBA) through official board action on \_\_\_\_\_ DATE \_\_\_\_\_ as the Rural Alliance of the Arizona School Boards Association (referred to hereafter as “the Alliance”).

**ARTICLE II  
PURPOSE**

The Alliance shall exist to enhance the work of the association and its member boards as it relates to equitably serving students in rural and remote Arizona. Its purpose, priorities and activities shall be strategically aligned with those of ASBA. To that end, the Alliance will work to cultivate excellence in locally governed school districts, with a focus on:

- Networking opportunities to encourage positive, effective relationships and collaborative efforts among leaders of rural and remote school districts.
- Collective and strategic advocacy and member education to improve opportunities and outcomes for students in rural Arizona.
- Ensuring representation by rural and remote leaders within the governance of the ASBA.

**ARTICLE III  
AFFILIATION**

The activities of the Alliance shall compliment work of the state association and other ASBA Alliances and shall not duplicate ASBA efforts on behalf of all local governing boards. The Executive Director of ASBA shall designate a staff member to serve as a liaison to the Alliance. ASBA may act as a facilitator of activities of the Alliance.

**ARTICLE IV  
MEMBERSHIP**

Membership is open to any individual with a sincere desire to improve educational opportunities and outcomes for students in rural and remote Arizona.

**Section 1: Classification and rights of members.**

Individuals are considered the members of the Alliance. All members must support the purpose and priorities of the Alliance as set forth in Article II. The Alliance shall have the following classifications of members: Regular, Associate, Friends of the Alliance and Honorary. The designation of each class and the qualifications and rights of each class shall be as follows:

- A. **Regular:** Regular membership is available to any elected or appointed member of any public board of education in Arizona that is a member of ASBA. A regular member shall be allowed to participate in all discussions. Each regular member shall be entitled to one (1) vote at all meetings of the Alliance in every matter properly brought before the membership under these By-laws. Regular members may also run for an Executive Committee position. Eligibility to vote or run for office requires that the individual's regular membership be established at least 60 days prior to voting or running for office. Voting by proxy shall not be permitted.
- B. **Associate:** Associate membership is available to district- and school-level administrators, educators and former board members. Associate members shall be entitled to all benefits provided to regular members except voting or holding office. Associate members may be invited to serve on committees appointed by the Executive Committee and may voice an opinion in meetings when recognized by the presiding officer.
- C. **Friends of the Alliance:** Friends of the Alliance membership is available to any individual who supports the purposes and goals of the Alliance as set forth in Article II. Friends of the Alliance membership will enable the Friend to voice an opinion in meetings when recognized by the presiding officer.
- D. **Honorary:** Honorary membership may be conferred, at the discretion of the President or the Executive Committee, upon individuals who have supported the Alliance and promoted its goals.

### **Section 2. Establishing membership.**

Regular membership in the Alliance will continue in perpetuity throughout the member's consecutive service on an ASBA member school board. All other membership types will be for a one-year period, July 1 through June 30, and must be renewed annually.

### **Section 3: Dues.**

The Alliance shall not establish or charge dues for membership.

### **Section 4. Membership list.**

A membership list for the Alliance shall be maintained by ASBA.

## **ARTICLE V MEETINGS**

The President or, in the absence of the President, the Vice President shall call meetings of the members to order and shall act as President thereof.

### **Section 1. Annual meeting.**

The Alliance shall hold one annual meeting of the members. It shall be held in conjunction with the ASBA Annual Meeting at which time the Alliance shall elect officers and shall conduct other business as may properly be brought before a meeting of the Alliance.

### **Section 2. Special Meetings.**

Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or a majority of the Executive Committee and shall state the purpose or purposes of the meeting. Special meetings may be held by telephonic or electronic means.

**Section 3. Notice.**

Notice of a meeting of members, stating the time and place thereof, will be provided with an agenda notice no less than ten (10) days prior to such meeting.

**Section 4. Quorum.**

Except as otherwise provided by law, the presence of a majority of the Executive Committee shall constitute a quorum for the annual meeting and special meetings.

**Section 5. Rules of Order.**

Meetings shall be conducted using commonly accepted rules of order for all procedures.

**ARTICLE VI  
EXECUTIVE COMMITTEE**

**Section 1. Responsibility and Powers.**

The Alliance shall be managed by an Executive Committee comprised of three officers: President, Vice President and Immediate Past President.

The Executive Committee shall have the following responsibilities and powers:

- To act on behalf of the Alliance when deemed necessary by the President.
- To form ad hoc committees necessary to achieve specific goals and priorities.
- To determine plans and programs to be presented on behalf of Alliance at ASBA and other meetings and submit funding requests, as needed, through appropriate ASBA channels to carry them out.
- To appoint members to represent the Alliance on ASBA standing or ad hoc committees when requested.
- To regularly seek input from Alliance members.

The Executive Committee shall keep regular minutes of its proceedings and all action by the Executive Committee shall be reported promptly to the membership. Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place.

Neither the Executive Committee nor any of its members shall financially encumber the Alliance or ASBA or enter into any agreement with an outside entity for services or support without the express permission of ASBA.

**Section 2. Officers**

The voting members of the Alliance shall determine officers.

- A. Qualifications.** Officers must be currently serving on the board of an ASBA active member district and a member in good standing of the Alliance.

The president should be representative of the population served.

The President and Vice President shall not serve on the same ASBA member school board.

**B. Duties.**

- a. **President.** The President shall preside at all meetings of the Alliance and its Executive Committee. The President shall appoint all standing and special committees and shall be an ex officio member of all committees with voting power. The President shall sign all official reports of the Alliance. The President shall see that all correspondence, minutes, agendas, Bylaws, and bylaw revisions shall be sent to and kept on file with ASBA. The President shall serve on the ASBA Equity Committee when constituted.
  - a. **Vice President.** The Vice President shall be a member of the Alliance Executive Committee. In the absence of the President, the Vice President shall have and perform all the powers and duties of the President. The Vice President shall keep the minutes and records and shall see that all notices are duly given in accordance with the provisions of law and these Bylaws, and such other duties as from time-to-time may be assigned by the Executive Committee.
  - b. **Immediate Past President.** The Immediate Past President serve as a member of the Executive Committee and carry such other duties as from time-to-time may be assigned by the Executive Committee.
- A. **Election & Terms of Office.** The President and Vice President shall be elected to two-year terms, with the election being held in an odd-numbered year at the annual meeting of the Alliance. The term for the Immediate Past President shall be for the two-years after exiting the office of President. No two officer positions may be held by the same person. The President shall serve only one consecutive term. No term limits apply to Vice President. Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position or until the officer can no longer hold the position due to death or removal.
- B. **Nomination.** President and Vice President will be selected from eligible candidates nominated by any regular member at the annual meeting.
- C. **Resignation.** Any Executive Committee member may resign by filing a written resignation with the highest-ranking member of the Alliance.
- D. **Removal.** Any officer who misses the Annual Meeting or one (1) meeting out of any four (4) consecutive meetings, unless he/she is excused by the board for a valid reason, may have his/her office vacated by action of the Executive Committee.
- E. **Vacancies.** Any vacancy in any office may be appointed for the unexpired portion of the term by the President or a majority of the Executive Committee at the next regular or special meeting.

**ARTICLE VII  
AMENDMENT OF BYLAWS**

These Bylaws may be altered, amended or replaced by any new Bylaws adopted by the voting members at the annual meeting by a majority vote. Notice of proposed bylaw changes shall be in the annual meeting agenda and sent to all members ten (10) days prior to the annual meeting. Omissions from these Bylaws shall be governed by *Robert's Rules of Order* when they do not conflict with the Bylaws. All changes to the Bylaws must go before the ASBA Board of Directors for final approval.

Approved by the ASBA Board of Directors on this 19<sup>th</sup> day of December 2019.

Steven Chapman  
President  
Arizona School Boards Association